

**AGREEMENT BETWEEN
the Township of Scott
and
the Chartiers Valley School District
For
School Resource Officer**

This Agreement is made this ___ day of _____, 2024 by and between the Township of Scott (“Township”) and the Chartiers Valley School District (the “School District”).

WHEREAS, the School District requires the services of a School Resource Officer to be supplied by the Township to provide resource officer services at its Intermediate School; and

WHEREAS, the Township is willing to provide the School District with school resource officer services in accordance with the terms of this Agreement.

NOW THEREFORE, the Township and the School District, in consideration of the mutual promises and covenants contained herein, hereby agree to the appointment of a School Resource Officer under the provisions as specified in this agreement.

ARTICLE I

1. Subject to Article V below, the term of this agreement shall be in effect from July 1, 2024, through June 30, 2026.

ARTICLE II

1. Subject to Article V below, the Township of Scott will employ one police officer to be assigned to the Intermediate School as a School Resource Officer from August 22, 2024, through June 1, 2026. The police officer assigned to the Intermediate School shall be an employee of the Township and shall not be an employee of the School District. The police officer assigned to the Intermediate School shall be subject to the approval of the School District.

2. The Officer shall be assigned to the Intermediate School eight (8) hours per day, on each day of the school year in which students are in classes. The Officer's tour of duty will commence at 8:00 a.m. and conclude at 4:00 p.m.. These hours may be adjusted only upon written agreement of the School District and the Police Department.

3. Any hours in excess of 8 hours per day or 40 hours per week will be compensated at 1 and 1/2 times his hourly rate in accordance with the Scott Township Police Association contract with the Township of Scott. Except in the case of an emergency, the Police Department and the School District must authorize and approve overtime hours.

4. If requested by the School District, the Officer shall attend educational or training programs that will enhance or benefit his role as a School Resource Officer. Educational and training programs requested by the School District shall be paid for by the School District.

5. The Township agrees that the Officer shall have all mandatory yearly certified training, firearms training, first-aid training, and all other mandated training to maintain the Officer's State certification as a police officer. All costs and expenses for this training shall be paid by the Township.

6. The Township agrees that prior to his appointment, the Officer will undergo the following at the expense of the Township as necessary to maintain the Officer's State Certification as a Police Officer or as required by the Public School Code of 1949 or other law:

- a. Comprehensive background checks
- b. Complete drug screening and testing
- c. Complete Psychological Profile
- d. Physical Exam and Fitness Test

The results of 6a. through 6d. shall be provided to the School District.

7. The Township shall provide the Officer with all standard issued police equipment and uniforms as he or she would have if on standard patrol duty in his or her capacity as a Township police officer.

8. The School District will be billed as follows throughout the length of this contract.

June 1, 2024, through December 31, 2024 -	\$8,199.50 per month
January 1, 2025, through December 31, 2025 -	\$8,445.34 per month
January 1, 2026, through June 1, 2026 -	\$8,783.15 per month.

9. The School Resource Officer shall at all times report to the Township Chief of Police through the established Police Department Chain of Command. A weekly report of the activities performed by the School Resource Officer will be provided to the School District by the Chief of Police.

10. This Agreement may be extended and/or modified beyond June 1, 2026, upon the written agreement of the Township of Scott and the Chartiers Valley School District.

ARTICLE III

DUTIES AND RESPONSIBILITIES

The School Resource Officer will:

1. Formulate educational crime prevention programs, a basic understanding of the law, the role of the police officer, and the police mission to reduce the opportunity for crimes against persons and property in and on school property. Present programs on various relevant topics to students, such as drug awareness, anger management, bullying, and internet safety.

2. Coordinate all activities with the Principals or their designee and will obtain their approval, advice, and guidance prior to commencing any program within the school. He/She will abide by all School Board policies, but shall remain fully responsive to the chain of command of the Scott Township Police Department in all matters relating to employment and supervision.

3. Act as a liaison resource to the Principals in investigation of criminal law violations occurring in the school or on school property.

4. Enforce federal, state, and local criminal laws and assist in administering regulations regarding student conduct as needed by the Principals.

5. Counsel school students in special situations, when requested by the Principals or the Principals' designee, such as students engaging in criminal conduct.

6. The School Resource Officer is not to be involved in disciplinary infractions that do not constitute violations of the law and is to refrain completely from functioning as a school disciplinarian.

7. Participate in the Parent-Teacher-Student meetings as requested by the Principals.

8. Confer with the Principals to develop plans and strategies to prevent, identify, and minimize dangerous situations on or near school grounds or involving school students at school related activities.

9. The School Resource Officer will reaffirm his/her roles as a law enforcement officer by wearing his/her uniforms, to be aware at all times of his/her responsibility to promote positive relationships between the police, students, parents, faculty and staff.

10. At all times the School Resource Officer will maintain strict confidentiality regarding all student and school matters, in both the school setting and the community, except as may be required to be reported to his/her Officer in Charge at the Township of Scott Police Department. At no time shall this officer release any information pertaining to his duties as School Resource Officer unless authorized by the Chief of Police and the Superintendent of the Chartiers Valley School District.

ARTICLE IV

MATERIALS AND FACILITIES

The School District shall provide to the School Resource Officer the following materials and facilities, which are deemed necessary to the performance of his/hers duties.

- Access to a proper private office, which shall contain a telephone.
- A location for files and records that can be properly locked and secured.
- A workstation with drawers, chair, filing cabinet and office supplies.
- Access to a laptop computer that is compatible with the Scott Township Police software.

- The Scott Township Police Department, at its expense, will provide software for use by the Officer.

ARTICLE V

DISMISSAL

In the event that the Superintendent of Schools feels that the particular Officer is not effectively performing his or her duties and responsibilities, the Superintendent shall contact the Chief of Police. If the Chief of Police desires, the Superintendent and the Chief of Police or their designees shall meet with the Officer to mediate or resolve any problems which may exist. The Superintendent has the authority to terminate the services of the Officer at any time, and the Chief of Police shall designate another officer to fill the school resource officer position.

ARTICLE VI

AGREEMENT

This agreement constitutes a final written expression of all terms and is a complete and exclusive statement of those terms.

This Agreement made and entered into this _____ day of _____, 2024 by and between the Chartiers Valley School District and the Township of Scott.

IN WITNESS WHEREOF, the parties have caused this Agreement to be signed by their duly authorized officers.

Chartiers Valley School District

Township of Scott

Superintendent of Schools

Chief of Police

School Board President

Board President