



# CHARTIERS VALLEY SCHOOL DISTRICT

## TEAM TRAVEL REQUEST FORM

- Request must be received by the Business Office as much in advance as possible prior to travel.
- Team Travel is defined as a group of students and school professionals traveling on behalf of the District.

1 Name of Team: Unified Bocce 2 Budget No: 10-3250-580-000-38-800-000-000-3500

3 Date(s) of Travel: March 22, 23, 2023

4 Total # of Travelers: 2

6 List of Schl Professionals Traveling: Courtney Chiurazzi

6 List of Team Members Traveling: Unified Bocce Team - 8 members

6 List Cont'd:

7 Purpose: SOPA/PIAA Unified Indoor Bocce Championships Hershey PA

8 Please attach a copy of any documentation that supports the reason for travel to this request.

		Estimated Expenses	PO#	Amounts Prepaid by the District
9 Registration Fee .....				
10 No. of Days Substitute Required:	x	\$ 121.60 /per Day		
11 Total No. of Nights and Rooms:	x	200.00 /per Day		
12 No. of Breakfasts	X	12.00 /per Day		
13 No. of Lunches	8	18.00 /per Day		\$ 144.00
14 No. of Dinners	8	25.00 /per Day		\$ 200.00
15 Transportation No. of Miles:	x	0.655 /per Mile		
16 Other Expenses-Describe purchase: Coach Bus		\$ 3,179.00		
17 Total Estimated Expenses .....		\$ 3,805.96		\$ 344.00
18 Cash Advance Amount Requested ..... - To Courtney Chiurazzi- CVSD.....				\$ 344.00
19 Requester's Signature:		Date:	3/13/2023	
20 Principal/Athletic Dir:		Date:	3/13/2023	

**ADMINISTRATION ROUTING**

Superintendent: \_\_\_\_\_ Date: \_\_\_\_\_

Director of Finance \_\_\_\_\_ Date: \_\_\_\_\_

**BOARD OF EDUCATION AUTHORIZATION**

Approved by the Board of Education on: \_\_\_\_\_ Date: \_\_\_\_\_

# Acceptance

# Lenzner Coach Lines

Client ID Client Company Client Ref 1 Client Ref 2	charhs008 Mr M Gavlik Chartiers Valley High School	Charter ID Movement ID Status Passengers Distance	38722 71299 Firm 483.4
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First Pick-up Pick-up Date Single Journey Vehicle To Stay	50 Thoms Run Rd, Bridgeville, PA 15017 Wed 3/22/2023 Time 11:00 No Yes	Destination Arrival Date Leave Date Back Date	550 Homestead Rd, Hershey, PA 17033 Wed 3/22/2023 Time 15:30 Thu 3/23/2023 Time 12:00 Thu 3/23/2023 Time 17:00
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First Pick up Instructions	Destination Instructions
Chartiers Valley High School 10.30 On-site loading	Hershey High School Hotel-TBA 03/23/23 12:00 NOON Depart for return to Chartiers Valley HS

Seats	Vehicle Description	Vehicle No	Price	Tax %	Tax	Total
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56	56 Passenger Motorcoach	1	\$2,890.00	0	\$0.00	\$2,890.00
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Quantity	Description	Unit Price	Price	Tax %	Tax	Total
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2890	10% Fuel Surcharge	\$0.10	\$289.00	0	\$0.00	\$289.00
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Movement Totals			\$3,179.00		\$0.00	\$3,179.00
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Driver Description	Vehicle No	Driver Description	Vehicle No
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Lenzner	1		
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### References

Sales Agent: Shelly Noel 412-749-4169  
 Client responsible for drivers room - 1 per driver: Yes  
 Point of Contact: TBA  
 Client responsible for all parking charges: Yes

I have checked all the details above and agree that they are correct. I confirm that I would like to make a firm booking and I accept the above price and the payment terms detailed in the attached letter.

Signature		Print Name	MICHAEL A GAVLIK	Date	3/13/23
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Lenzner Coach Lines  
110 Lenzner Court  
Sewickley, PA 15143

Tel: 412-761-7000  
Fax: 412-749-4176

Mr Mike Gavlik  
Chartiers Valley High School  
Athletic  
50 Thomms Run Road  
Bridgeville, PA 15017

Date: 3/10/2023

## Charter Confirmation #38722

Dear Mr Gavlik,

Thank you for booking your upcoming charter with Lenzner Coach Lines. We hereby submit the enclosed **Acceptance** with details of your trip.

**Please sign and return a copy of the Acceptance together with a deposit of \$3,179.00 within two weeks.** Unless the Acceptance and deposit are received within two weeks of the above date, the charter reservation will be cancelled. Your signature acknowledges agreement to the conditions outlined in the attached terms and conditions page. Please make check payable to: **Lenzner Coach Lines**.

The balance of total charges must be received no later than fourteen (14) days prior to the departure date of your service.

**Our drivers are only responsible to the itinerary you provide. Please send in a complete itinerary for review (including times/addresses/etc) no later than fourteen (14) days prior to departure. Our drivers comply with the Federal Department of Transportation Hours of Service Rules. Please do not ask them to do anything that will compromise these rules.**

As a preferred customer of Lenzner Coach Lines we will do everything possible to assure you and your group a comfortable, worry-free trip and that you and your group will continue to discover the world of motorcoach travel. We look forward to serving you and are available to answer any questions you may have.

Thank you again for choosing Lenzner Coach Lines. We appreciate your business!!!

Sincerely,

Shelly Noel  
Charter Sales/Tours

## Congratulations on making it to the 2023 SOPA/PIAA Unified Indoor Bocce State Championship!

### Date:

Wednesday, March 22, 2023 & Thursday, March 23, 2023

### Location:

Hershey, PA- Overnight Accommodations at the Days Inn Hershey  
350 West Chocolate Avenue, Hershey, PA, 17033

Competition held at the GIANT Center  
550 Hersheypark Dr, Hershey, PA 17033

Last Friday, we communicated hotel arrangements for some parents who would be staying with their child in the hotel- please be sure to send Eric Jankoski ([ejankoski@specialolympicspa.org](mailto:ejankoski@specialolympicspa.org)) your clearances. \*The Days Inn Hershey is sold out for this date as we have all teams and staff staying together here, but you are welcome to book a room on your own at a nearby hotel if you will be coming up for the competition.

Spectators will be able to watch the competition on 3/23/23 at the GIANT Center. If you have never been to the GIANT Center, it is of similar size to the Petersen Events Center in Oakland. The GIANT Center has a seating capacity of 10,000 + just to give your child the heads up.

### Special Olympics will Provide the following:

#### Wednesday, March 22

Dinner, Social Activities, and housing in Hershey, PA

#### Thursday, March 23

Breakfast at hotel & Lunch at Giant Center

All competition related items (courts, balls, scorekeepers, officials, etc.)

### School District will provide the following:

2 Chaperones to accompany students on the trip

-Mr. Jankoski will also be around to assist once we are in Hershey

Transportation to/from CVHS to Hershey, PA. Departure time/location info will be forthcoming

Visit to Hershey's Chocolate World after competition is finished, before returning home.

\*If you would be transporting your child home from the competition in Hershey, we will need you to complete some additional paperwork through the athletic dept to grant permission for this to happen. Once finalized, we will pass along.

### Competition Format

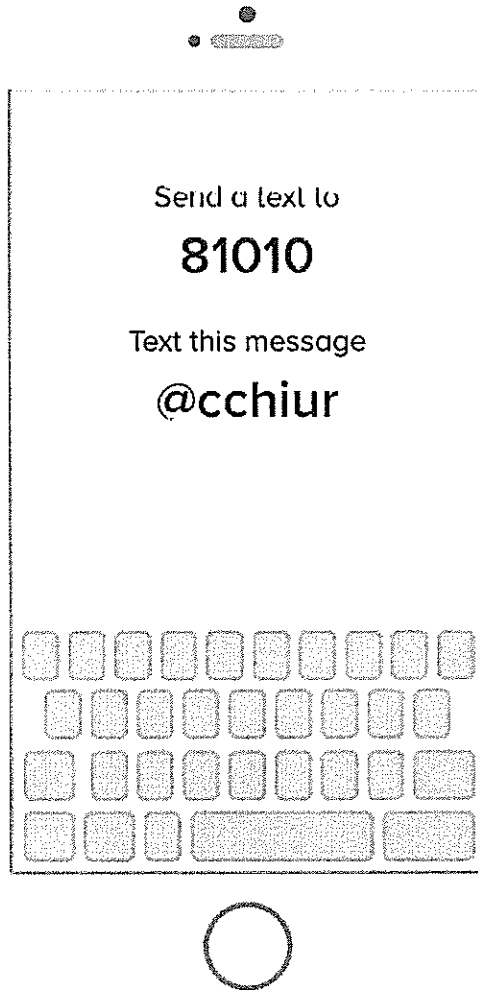
-8 team, single elimination tournament to crown our SOPA-PIAA State Champion

-Awards will be given to teams based on their finish

-Each school will play at least 2 games.

If you are not already signed up, we need you to add your cell number to the REMIND group so that we can communicate with you all since Mrs. Faes will not be attending this trip.

If you send the text message below as instructed and follow the prompts, you will be added to the group and it will allow you to not only receive the group messages, but communicate directly with Ms. Chiurazzi.



## PIAA/SOPA Unified Indoor Bocce State Championship *Tentative Schedule*

### Wednesday

4:30-5:00 pm	Team Arrival	Days Inn Hershey
5:30 pm	Dinner and Social Activities	TBD
7:45 pm	Head Coaches Meeting	TBD
8:00 pm	Depart for Hotels	Days Inn Hershey

### Thursday

6:30 am	Breakfast 1 <sup>st</sup> Shift	Days Inn Hershey
7:00 am	Breakfast 2 <sup>nd</sup> Shift	Days Inn Hershey
7:30 am	Competing Teams arrival	Center Court - Giant Center
8:00 am	Opening Ceremonies	Center Court - Giant Center
8:20 am	Competition Begins	Center Court - Giant Center
11:00 am	Lunch will be available	Bleachers – Giant Center
11:00 am	Competition Ends	Center Court - Giant Center
12:30 pm (tentative)	Award Presentation (halftime of Girls Basketball Game)	Center Court - Giant Center
1:00 pm	Teams may stay and watch PIAA basketball games or depart	

