



To: ESL District Liaisons

From: Dr. Kelly A. Noyes
K-12 ESL Program Director

Dr. Gina DeMarco Wall
Title III Supervisor

Date: May 20, 2021

Subject: Memorandum of Understanding

The 2021-2022 AIU Title III Consortium agreed upon grant initiatives based on the planning meeting held at the Allegheny Intermediate Unit on May 20, 2021:

- A series of professional development opportunities targeting specific areas surrounding EL needs. The series of professional development opportunities will include all stakeholders and will vary in theme, scope, and audience. Expenses may include the cost of speakers and their travel, food costs where applicable, copies and supplies, associated materials such as books and workbooks, as well as up to \$100 of reimbursement for substitute teacher costs to allow district staff to attend Title III professional development. This is limited to one reimbursement per district per professional development session. An invoice from the district will be required.
- Reimbursement of 40% of the district allocation up to \$4,000 to provide summer programming, after-school remediation, tutoring (in person or remotely), parent outreach, data collection, curriculum development, technology, educational field experiences, or other supplemental support to the English Learners in the district. Reimbursement will be provided once the member provides the AIU with proof that the allocation has been spent and supplements the education of ELs. This is to be recorded on a request form provided by the Consortium Lead.
- The consortium will continue to provide selected supplies, materials, technology, resources and appropriate training.
- Quarterly Technical Training Sessions for ESL Liaisons/Administrators.
- A Program Coordinator will offer optional half or full day site visits and professional development for individual and district staff initiatives including, but not limited to: MTSS and EL's, program review, compliance, content area teacher resources and training, ELD Standards, and any other specific district needs relative to ELs. Visits may be on site or virtual.
- The opportunity to attend a national conference and/or educational training (in person or virtual) with the consortium providing reimbursement up to \$1,000 for LEAs with under \$10,000 allocation and \$2,000 for those with over \$10,000

allocation. This reimbursement may also be applied toward a class in addition to training or a conference.

- Two (2) Best Practices Symposiums for ESL teachers at the AIU. (One in fall 2021 and one in spring 2022).

In addition to the above stated initiatives, each member of the Consortium as a recipient of Title III funds agrees to maintain compliance in all of the following areas:

- Following the procedures for the proper identification of English Learners
- Following procedures for parental notification of program placement
- Following procedures for consultation with non-public schools, identification of non-public school ELs, and providing supplemental support to non-public entities
- Administering annual ELD Assessment as defined by Pennsylvania (currently the ACCESS 2.0 for ELs exam).
- Continuing to monitor the ESL Program for continuous improvement including the review of appropriate data.
- Maintaining records and complying with all requirements under ESSA as per the Pennsylvania Department of Education.
- Ensuring equity of educational quality and equitable resources for the LEA's ELs.
- Active participation by all Consortium members is important to the overall success of the Consortium and the attainment of performance goals.

The _____ School District is in agreement with the aforementioned initiatives.

Signature

Date

Print name
